



SHORT NOTICE

Note: This is a three (3) page Training Advisory

- COURSE:** BLS Challenge
- DATES:** **Prep Class:** Monday November 22, 2010
Test Date: Sunday, December 5, 2010
- TIME:** **Monday, November 22, 2010:** 1900-2230
Sunday, December 5, 2010: 0800-1700
- LOCATION:** LCFR Training Center
- COURSE DESCRIPTION:** See attached page for further details
- PREREQUISITES:** **Must** be 18 years of age or older
Must be a current VA EMT-B or higher
Must have a current AHA Healthcare Provider CPR within 1 year
Must have Loudoun County BLS Protocol or Loudoun County AED/King/Combitube certification or be currently enrolled in the course
- REGISTRATION:** Training Requests, copies of VA EMT-Basic card or higher, and AHA Healthcare Provider card due via e-mail to LCFRTRNG@loudoun.gov by C.O.B Monday, November 22, 2010
- LCFR CONTACT INFORMATION:** Captain James A. Cromer at 571-258-3266 or james.cromer@loudoun.gov

Registration for this class shall be submitted electronically. Please reference the attached instructions.

Department of Fire, Rescue and Emergency Management
Teamwork Integrity Professionalism Service

BLS CHALLENGE SPECIAL INFORMATION

This course is a requirement for those EMT's who have gained EMT-B certification outside of the Loudoun County Fire-Rescue Training division and now wish to be released to practice in Loudoun County. The Challenge will consist of **two mandatory** sessions.

The first session, on the Monday, November 22, 2010, will offer opportunities to practice the required skills. Students will be given the opportunity to practice all skills that will be tested on.

The second session on Sunday, December 5, 2010, is the testing day. On the testing day, students will take a 100 question written test of general EMT-B knowledge, a 25 question written BLS Protocol test and also practical testing to verify their BLS Skills. Those practical skills will include: AED, MAST, KED, traction splint, long bone splinting, airway management, a trauma and medical scenario. Successful completion of the Challenge testing is required prior to being locally authorized by the OMD to practice in the county. If you are concurrently enrolled in the AED/King/Combitube and/or BLS Protocols class the testing for both of these classes will also be done on Sunday, December 5, 2010.

Pay close attention to the prerequisites noted on the first page. **If you do not have all of the prerequisites you will not be allowed to test.** Registration and attendance of the BLS Protocol class on Monday, November 29, 2010 and/or registration and attendance of the AED/King Airway class on Wednesday, December 1, 2010 are acceptable for the prerequisites as the testing for these classes will be done on the same day as the BLS Challenge.

TD-TRs MUST be completely filled out, signed, and copies of all prerequisites attached to the TD-TR. Late or incomplete TD-TRs will not be accepted. If you have any questions, please contact us prior to class and testing dates.

NOTE: *Students are encouraged to seek additional assistance preparing for the Challenge by contacting their station training officer.*

PROCEDURE TO COMPLETE THE ELECTRONIC TRAINING REQUEST FORM

1. Open the electronic "Training Request Form" located on the Loudoun County Fire, Rescue and Emergency Management website (www.loudoun.gov/fire/) under the Training & EMS Division section. The site may be accessed from any computer with Internet access.
2. Complete all fields (gray boxes) of the Training Request Form under "Course Information" and "Applicant Data." Hitting the "Tab" button upon completion of a field will move you to the next field.
3. Save the document to your computer in a place you will be able to locate it (i.e., "Desktop") using the following format: {COURSE REQUESTED}{space}{YOUR FIRST INITIAL}{YOUR LAST NAME}. For example, if you are applying for Fire Fighter 1 and 2, and your name is John Doe, save as "FF1&2 JDOE" and if you are applying for EMT-B and your name is Sally Smith, save as "EMT-B SSmith".
4. Send an email to LCFRTRNG@loudoun.gov, copying your Chief Officer (Volunteer Fire/Rescue Chief or Career Battalion Chief depending on your affiliation). If your department has a volunteer training officer, copy that volunteer training officer as well. Attach the Training Request Form you just completed (i.e., FF1&2 JDOE or EMT-B SSmith) to the email.
5. Copies of pre-requisites (i.e., certifications, proof of age, high school diploma, etc.) listed on the Training Announcement (TA) may be either mailed to the Course Coordinator listed on the TA via the county courier or scanned and attached electronically to the email you are sending with the Training Request Form.
6. You will receive an email from the Course Coordinator within 3 business days of receipt of your email that the Training Division has received your application for processing. This is not meant to imply that you have met the program prerequisites or that your Chief Officer has approved your attendance of the program.
7. Within three business days after the application close date, you will receive an email from the Course Coordinator notifying you whether you have been approved to attend the requested program. ALS programs require approval by the ALS Committee and the Operational Medical Director; therefore, students approved for ALS classes will receive email notification within the required time period indicating that their "paperwork" will be submitted to the ALS Committee, and will be notified whether they have been endorsed within three business days after the ALS Committee meeting and approval by the Operational Medical Director.

Chief Officers:

Upon review of your member's/employee's Training Request Form email, please forward your student's email with your endorsement or non-endorsement, to either LCFRTRNG@loudoun.gov or the Course Coordinator listed on the Training Advisory.

Special Information:

Submission of an Electronic Training Request Form is preferred over sending a hard copy of the current TD-TR application. Please do not submit an Electronic Training Request Form and a hard copy of the current TDTR.

Training Requests will only be accepted after the Training Advisory for the class has been posted!